

The Glendale Trust  
 SC 327627 Charity SCO 38741  
[www.theglendaletrust.org](http://www.theglendaletrust.org)

Minutes of Directors Meeting

7pm, Tuesday 29 November 2016  
 Glendale Community Hall

Present: Kevin Stockley (KS), Karen Redfern (KR), Ian McLean (IM), Richard Powell (RP), Raymond Coughlin (RC), Dominic Houlder (DH)

Also present: LDO Elizabeth Macleod (EM), Andrea Holden (AH), Roger Holden (RH), Sandra Powell (SP), John Cross (JC), Terry Wilding (TW)

1.	<p><u>Apologies:</u>          Maggie MacPhee, Catriona Canning, Gareth Craft, (apologies to Lynn Schweisfurth as we were unable to get a Skype connection).</p>	
2.	<p><u>Adoption of Minutes:</u>          Minutes adopted 5 July 2016, KR proposed, RC seconded          Minutes adopted 8 November 2016, RP proposed, IM seconded</p>	
3.	<p><u>Matters arising from the Minutes:</u>          No matters arising.</p>	
4.	<p><u>Chairman's report:</u>          Feedback from the meeting with Jennifer MacPherson (JM) of HIE, KS and KR:</p> <ul style="list-style-type: none"> <li>• JM is to look at arranging training for the Trust's Directors.</li> <li>• The Trust is still being considered for a professional advisor for the Board from a bank, maybe RBS.</li> <li>• JM is seeking legal advice for the Trust, with a similar Community Benefit Model with regards to the Fish Farm and Meanish Pier.</li> <li>• HIE stressed that all Comms and PR should be led and approved by the Board.</li> </ul>	
5.	<p><u>Treasurer's report:</u></p> <ul style="list-style-type: none"> <li>• The bank balance currently stands at £25,862.12. Payments into the account have been received from HIE and funds from the Allen Lane Foundation and the Peoples Health Trust for IT Projects. Outgoings for LDO Salary and Expenses.</li> <li>• KR confirmed that a minimum of £2,000 of unrestricted funds needs to be raised by the Trust each year to cover running costs.</li> <li>• The Trust has now complied with the Pensions Regulator and a pension plan has been set up through the government's pension scheme NEST.</li> <li>• KR currently working on updating the Trust's insurance</li> </ul>	

	<p>policy with the Highlands Council to cover Public Liability, Employers Liability and to insure both Borrodale school and house and Meanish Pier.</p> <ul style="list-style-type: none"> <li>• KR to raise invoices for stall hire to North Skye Broadband, JR Art and monies also owed from lobster sales.</li> <li>• KR and KS to be signatories for the Trust's RBS bank account along with RP. One more signatory to be sort from the Directors once elected.</li> </ul>	<p>KR</p> <p>KR</p> <p>KR</p>
6.	<p><u>Director's Liability:</u> KS confirmed that the liability for the Glendale Trust's directors is £1. JC confirmed that this was originally set up using a template from the Skye and Lochalsh Council for Voluntary Organisations (SLCVO).</p> <p><u>Election of Directors:</u> As per the Trust's Articles of Association: (d) The Directors may at any time appoint any member to be a Director, except those who are employees of the company.</p> <p><u>New Directors elected at the meeting:</u> John Cross, Andrea Holden, Sandra Powell</p>	
7.	<p><u>LDO Report:</u></p> <ul style="list-style-type: none"> <li>• Meanish Pier: EM confirmed that the Trust owns everything apart from the building.</li> <li>• Affordable Housing: EM to work on the draft application for funds which needs to be in before mid-December. Community consultations and a mail shot to be organized.</li> <li>• Christmas Quiz: 14 tickets sold so far.</li> <li>• Borrodale: to chase funding for both the School and the House. Skip organized for Wednesday for a week to enable a working party to clear the school and house of debris etc and to store things that can be saved. Community Survey report to be finalized.</li> </ul>	<p>EM</p> <p>EM</p>
8.	<p><u>IT Report:</u></p> <ul style="list-style-type: none"> <li>• KS gave the IT Report on behalf of CC. The funds from the Allen Lane Foundation £7,800 are in the bank and will cover CC's salary and course running costs for the coming year.</li> <li>• The monies left from the Peoples Health Trust to be spent before the end of the year and will go towards a Children's IT Party on Sunday 11<sup>th</sup> December, 1pm-3pm for all the children in the Glen and a Christmas IT Celebration on the 15<sup>th</sup> December for all those who have taken part in the IT Project. KS confirmed that the project has reached over 60 adults.</li> <li>• Thanks and congratulations to CC for a project well run.</li> </ul>	
9.	<p><u>Election of Office Bearers:</u> Dominic Houlder, Vice Chair: KS proposed, JC seconded. Ian McLean, Assistant to KR (Treasurer): RP proposed, SP seconded. KS to speak to GC regarding Comms/PR role, AH interested in</p>	<p>KS</p>

	<p>helping.          AH to assist KR (acting Secretary) on a trial basis.</p>	
10.	<p><u>Project Leaders:</u>          Borrodale/Heritage: MM to lead with assistance from JC, IM, SP, RC, KR, DH, KS, AH.          Meanish Pier/Fish Farm: RC to lead. TW interested in joining working party.          Affordable Housing: GC to lead (?), AH to assist.          IT: KS to lead.          Dun Colbost: MM to lead (?)</p> <p>All financial aspects of the projects to be monitored by KR (Treasurer).</p>	
11.	<p><u>Any Other Business:</u>          JC confirmed that the notice board at the Community Hall belongs to the Trust. The key needs to be found.          EM: Foundation Scotland webinar 7/8 December.</p>	ALL
12.	<p><u>Next meeting:</u>          Thursday 5 January 2017 at 6pm at the Community Hall</p>	