

The Glendale Trust

SC327627 - Charity SC038741

MINUTES OF DIRECTORS' MEETING

Saturday 12th January 2019 at 16:00

Glendale Community Hall

Present: Tim Davies (TD); Clare Gray (CG); Graham Davies (GD); Andrew Kiss (AK)

Also Present: Pat Davies, Alex Robinson, Greg Lane & Cat Canning

1. **APOLOGIES** – None
2. **ADOPTION OF MINUTES** – Minutes from 8th December accepted.
3. **MATTERS ARISING**

IT Project

- a. Cat Canning was funded until July 2018. Cat had continued to give lessons. There is £500 left in the budget (ring-fenced?). SCVO funding application was declined. Trust House Charitable Foundation application made summer 2018; no feedback to date. Part of the applications requires safeguarding policy to be in place. Cat has recently renewed her child protection training. Should funding be available Cat would be willing to continue based on 5hrs/wk.
- b. Equipment. 4 HP notebooks stored in hall. Cat has a fifth notebook. There are three iPads, cameras and a projector. MS Office: all laptops (5) are on a subscription which expires in May.
- c. Asset tagging and register required (GD)
- d. Speak with Dunvegan Community Trust regarding any funding opportunities. (AK)
- e. Acquire a template safeguarding policy – forward to GD. (AK)
- f. TD communicated the Trust's gratitude for Cat's excellent work and comprehensive handover

Meanish Pier project

- a. CG presented a summary of the project proposal and 2nd stage funding application. This has been favourably reviewed by John MacDonald of SLF. The application will now be requesting a lower sum, focused on securing the identified land and the contract with Kames.
- b. Slipway repair/extension. Some petty cash can be made available if a Moorings' Association working party wishes to make some temporary repairs (GL will advise).
- c. A conference call in w/c 21-Jan will be sought with Stuart Cannon of Kames. (AK)

Trust Logo

- a. It was agreed to create a new Trust logo, given the issues surrounding the old logo. (TD)

Insurance

- a. The Borrodale school building is not insured. NFU has advised that insurance on an uninhabited building would be prohibitively expensive. Agreed to move to put appropriate

building insurance in place as a priority; e-mail agreement to be made once a premium is known. (TD)

- b. Meanish Pier public liability insurance: clarification required on what Kames will be prepared to cover as part of its contract with the Trust (CG)
- c. Insurance to be investigated for IT equipment. (TD)

LDO

- a. Agreed to approach HIE declining to draw down any outstanding LDO funding and instead seek the support of HIE-sourced capability. (CG)

Accounts

- a. Agreed to review how the Trust should prepare its accounts. Fees for year ending 2017 were £1,750+VAT. AK declared an interest. (CG/AK)
- b. Current balance at bank is £8,176.92. Cheque for £160.06 (cashd 06-Nov) to be understood (CG)
- c. When funds permit, the ring-fenced £10k for slipway work will be reinstated. Board agreement made. (CG)

AOB

Business Stream

- a. Water and waste charges exemption request has been lodged online (AK)

OSCR

- a. Update information to enable access required; additionally the required articles change (voted at EGM) to be communicated. (AK)

Glendale Trade Ltd (GTL)

- a. Registered address has been changed from the Hall to the Trust's treasurer's private address.

4. DATE OF NEXT MEETING

- Saturday 23rd February 2019 16:00 at Glendale Community Hall.

The Chair thanked the members for their attendance; meeting closed