

The Glendale Trust
 SC 327627 Charity SCO 38741
www.theglendaletrust.org

MINUTES OF DIRECTORS MEETING
 2pm, Wednesday 3rd January 2018
 The Red Roof Cafe

PRESENT: Dominic Houlder (DH) (Acting Chair), Karen Redfern (KR), Gordon Thomson (GT)

ALSO PRESENT: Catriona Canning (CC), Elgar Finlay (EF), Natalie Bayfield (NB), Neil Ferguson (NF), Donald Murdie (DM), John Cross, Nigel Redfern

		<u>ACTION</u>
1.	<p><u>Apologies</u></p> <p>Kevin and Nickie Stockley. We wish you both a speedy recovery.</p>	
2.	<p><u>Adoption of Minutes</u></p> <p>Minutes adopted 1st November 2017, KR proposed, DH seconded.</p>	
3.	<p><u>Matters arising from the Minutes</u></p> <p>(4) The Directors package. To add a link on the website to the SLCVO in relation to the role of a director. DH proposed a day for a director recruitment drive combining HIE or SLCVO input on the role of a director, training and also meeting up with another Trust.</p> <p>(4) Date for the AGM to be set under item 10.</p> <p>(6) The attachment of the LDO report with the minutes to the website. EF to prepare future reports with this in mind.</p>	EF
4.	<p><u>Vice Chairman's Report</u></p> <ul style="list-style-type: none"> • Natalie Bayfield was voted as a Director representing the Farmers Market project on the Board. KR proposed, DH seconded, GT abstained on the basis that too few of the Directors have been formally elected by the membership. We agreed to address this at the AGM. • NF and DM confirmed that the Glendale Community Council (GCC) is supportive of the Trust and that a member from the GCC would be identified at the meeting on the 9.1.18 to be a representative on the Trust Board. • DH proposed that Risk Assessments are completed on each of the projects to comply with good practice. 	

	<ul style="list-style-type: none"> • DH proposed that financial reports be produced for the Board for each of the projects. This would be a task for the project manager on each of the projects. • KR proposed that any amendments required to the Articles of Association need to be put to the membership at the AGM. KR to speak to the accountants with regard to this with a view to the Board agreeing a proposal for members at the next meeting. 	KR
5.	<p><u>Treasurer's Report</u></p> <ul style="list-style-type: none"> • Cashbook and VAT return breakdown forwarded to the accountants today. Files to be dropped off to the offices within the next few days. • HIE have said that there is a strong possibility that we will have 0.5 of a FTE for twelve months once the current funding ends in March. KR has spoken to HIE with regard to increasing this to a full time role and will be speaking with them again soon. • Unrestricted spending of £153, first payment of the insurance policy for public and employer's liability with NFU. 	KR KR
6.	<p><u>LDO Report</u></p> <p>MEANISH PIER</p> <ul style="list-style-type: none"> • Stage 1 funding secured from SLF for the initial development of the fore shore and land purchase from Marine Scotland and local landowner. • There have been no objections to the Marine Scotland Licence application and approval should be imminent. • Decisions regarding the NFU quotation for pier insurance to be considered at the next meeting of the Pier Working Group along with instruction of completion of Stage 2 SLF and the selection of companies to undertake valuations, financial support/application and legals. Also to be considered the setting up of the Trading Subsidiary with funds from SLF and agreement of commercial leasing arrangements. • It was agreed that the Meanish Pier Project should be considered as a Tourism Infrastructure Project. NB proposed, DH seconded, GT abstained. <p>AFFORDABLE HOUSING</p> <ul style="list-style-type: none"> • Still awaiting report back from HSCHT. 	

	<p>BORRODALE PROJECT</p> <ul style="list-style-type: none"> To be discussed under Item 8. <p>BROCH PROJECT</p> <ul style="list-style-type: none"> Awaiting decision from Historic Scotland expected at the end of January 2018. <p>GLENDALE HIGHLAND MARKET</p> <ul style="list-style-type: none"> Minutes from recent meeting shared with the Board. NB agreed to be the representative Director for the Farmers Market on the Board. <p>AOB</p> <ul style="list-style-type: none"> EF to attend the Skye Connect Tourism Infrastructure Workshop on the 15th January. <p>BOARD SUGGESTIONS</p> <ul style="list-style-type: none"> Deferred to next meeting. 	
7.	<p><u>IT Report</u></p> <ul style="list-style-type: none"> Drop-in sessions awaiting to hear confirmation that Café Lephin can be continued as a venue. Home visits are continuing. There is still funding left unspent for the Children's Activities. Looking to apply for further funding through NFU and their small communities fund, up to £250. Currently writing up the end of project report for the Allen Lane Foundation. To be submitted within the next couple of weeks. Funding finishes in March 2018. Future funding: application submitted to the Charles Hayward Trust to continue to fund the current project. Application to be submitted to the SSE Sustainable Development Fund, deadline 31.1.18. 	<p>CC</p> <p>CC</p> <p>CC</p>
8.	<p><u>BORRODALE</u></p> <ul style="list-style-type: none"> DH asked what is the default if this project failed. EF has spoken to SLF. Another community organization would be set up to take over the assets. Or the asset could then be sold and monies raised invested into another community project. SLF would require clarification as to why the project hasn't succeeded. 	

	<ul style="list-style-type: none"> • GT put forward his alternative heritage proposal and this was considered alongside the current Borrodale project. DM said that the GCC supported the current project. • It was agreed to proceed with the current project and imminent funding applications. The project would then be taken to the membership along with GT's alternative heritage proposal for the membership to vote. DH, NB, KR agreed, GT disagreed with making further funding applications for the current project but agreed to the projects being taken to the membership at the AGM. 	
9.	<p><u>ANY OTHER BUSINESS</u></p> <p>Meeting had overrun so there was no time to consider this.</p>	
10.	<p><u>DATE OF NEXT MEETING</u></p> <p>Tuesday 30th January 2018 at 6pm</p> <p>AGM Saturday 10th March at 4pm</p> <p>Venues to be confirmed.</p>	