

The Glendale Trust

SC327627 Charity SCO38741

MINUTES OF DIRECTORS MEETING

1800 Friday 4th May 2018

Skye Makers Gallery

PRESENT: All current directors, i.e: Dominic Houlder (DH)- Acting Chair; Karen Redfern (KR), Gordon Thomson (GDT), Roy Bennett (RB)

In opening the meeting, DH welcomed Roy Bennett as a new director.

1. **APOLOGIES** – Catriona Canning (CC)
2. **ADOPTION OF MINUTES** – The minutes of the last quorate meeting of directors on 3rd January 2018 were adopted: proposed (GDT) , seconded (DH)
3. **MATTERS ARISING**
 - Noted that Natalie Bayfield has resigned as a Director since the last meeting
 - Noted that the board were not currently in a position to address the point raised under item 4 of the previous minutes regarding production of financial reports for each existing Trust Project, so this was deferred to the next Directors Meeting.
 - Other matters arising were dealt with under subsequent agenda items and/or postponed to planned informal meeting of 3 directors with ex-LDO on 18th May.
4. **TREASURER'S REPORT**
 - KR reported that there was no funding currently available from HIE (either new money or excess from previous grants) for any consultancy work required to help the directors prepare for the AGM.
 - DH indicated that he was confident that up to £1,000 could be secured from other sources to pay for a consultant to provide an update on the status of all current projects as required for the AGM.
 - KR stated that directors needed to approve release of the following unrestricted funds:
£2,100.00 to Campbell, Stewart, MacLennan & Co (CSM) for preparation of the accounts:
and
£90.00 to Development Trusts Association Scotland for renewal of annual membership
Approved.
 - KR noted that one query had been received from Directors following circulation of draft accounts. This related to the transfer of £230,741 from restricted funds to unrestricted funds. A response to this has been received from CSM. Some confusion over the issue remains and this will be considered further at the informal meeting on 18th May.
 - KR noted that an article from the 'Ecologist' had been posted recently on FaceBook with references to fish farms, Kames, Loch Pooltiel and the Trust. Any response to this will be considered at the informal meeting on 18th May.
5. **BOARD STATUS: MEMBERSHIP AND CONDUCT**
 - DH proposed that he should approach the Glendale Community Council (GCC) again emphasising the importance to the Trust of having a member of the GCC put forward as a director. Agreed that he should do this.
 - KR referred to the copy of the booklet "Codes of Conduct for Trustees", by the Charity Trustee Network, that she had recently emailed to the directors. Agreed that KR should

look at adapting the model code of conduct in Appendix Two of the booklet for use by the Trust directors.

6. AGM PREPARATION

- Agreed that the AGM will be held on Saturday 16th June, in the evening, in Glendale Community Hall (subject to confirmation by 24th May of re-opening so that required notice can be given to members) ACTION (GDT) to arrange hall booking.
- Following discussion it was noted that, although the directors are not currently in a position to ensure that they can reliably contact all members of the Glendale Trust, we will make every effort to do so. Specifically, the current 'mailchimp' email list will be used, supported by a notice in the window of Glendale Post Office and Facebook & Twitter posts. ACTION (KR) to issue notification of AGM to members as described here once directors have agreed content of notification.
- Draft of proposed new articles of association emailed to directors prior to the meeting were discussed. DH proposed thanks to GDT for preparing these. Following discussion the following changes were agreed:
 - in article 59 change the proposed quorum for general meetings from 20 to 12
 - in article 79 change the proposed minimum number of directors from 4 to 3
 - in article 109 change the proposed quorum for a directors meeting from 4 to 3

7. ANY OTHER BUSINESS

- KR introduced CCs IT project update (appended below).
- Given the close involvement with Dunvegan School, GDT suggested that it might be possible to get some funding for the IT project from the Dunvegan Wind Farm.

8. DATE OF NEXT MEETING

This is to be at 1800 hrs on Thursday 7th June 2018 in Skye Makers Gallery.

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Glendale Trust Board Meeting 4 May 2018 – IT Project Update

Drop-In Sessions

Drop-in sessions have resumed at Café Lephin on Thursday mornings. They continue to be well attended despite the café becoming busier as the season progresses. We will relocate back to the Glendale Hall as soon as it becomes available.

Home Visits have also been ongoing throughout March and April.

Dunvegan Primary School

Workshops held for Safer Internet Day at the Primary School were well received. The school are awaiting delivery of their chrome books and have asked that we assist with set up / training when they arrive.

Funding

Children's Activities

The children's activities that had to be postponed will be rescheduled for the summer, once the hall re-opens.

Future Funding

Our application to the Charles Hayward Trust was partly successful. We were awarded £2000 enabling us to continue to run the project on its current basis until July.

SSE's Resilient Communities Fund is now open, with applications to be received by 15 May 2018. I intend to put in an application as it is particularly focused on projects which help vulnerable or isolated people living in the SSE network areas. However, I have been advised that the fund was heavily oversubscribed in the past and there is a focus in the application form on how the project can help in an emergency situation so we can't assume that the application will be successful.