

The Glendale Trust  
 SC 327627 Charity SCO 38741  
[www.theglendaletrust.org](http://www.theglendaletrust.org)

Minutes of Directors Meeting

6pm, Thursday 5 January 2017  
 Glendale Community Hall

Present: Dominic Houlder (DH), Karen Redfern (KR), Sandra Powell (SP), John Cross (JC)

Also present: LDO Elizabeth Macleod (EM), Donald Murdie (DM), Gareth Craft (GC), Maggie MacPhee (MM)

1.	<p><u>Apologies:</u></p> <p>Catriona Canning</p>	
2.	<p><u>Adoption of Minutes:</u></p> <p>Minutes adopted 29 November 2016, JC proposed, DH seconded</p>	
3.	<p><u>Matters arising from the Minutes:</u></p> <p>10. It was noted that it should be Directors that lead the Projects. (JC) said he was happy to lead the Borrodale Project and Dun Colbost Broch.        To check that (RC) is still happy to run the Fish Farm/Meanish Pier project?        (CC) is the lead for the IT Project.        We still need a Director/Project Lead for the Affordable Housing project.        The Farmers Market is running itself but it was agreed to revisit this project at the AGM.</p> <p>11. (JC) confirmed that we do have access to the notice board at the Hall through the rear with a Philips screwdriver.        (EM) unfortunately wasn't able to participate in the Foundation Scotland webinar.</p>	
4.	<p><u>Chairman's report:</u></p> <p>Directors that have recently resigned Kevin Stockley, Richard Powell, Ian McLean, Andrea Holden. The Trust's current Directors are Raymond Coughlin, Dominic Houlder, John Cross, Sandra Powell and Karen Redfern.</p> <p>DH as Vice Chair is currently chairing the meetings until a new chair is found.</p>	

	<p>DH asked that it be acknowledged: that all the time and effort that Kevin, Richard and Ian have invested in the Trust over the past few years has been really appreciated.</p>	
5.	<p><u>Treasurer's report:</u></p> <p>Bank balance on 30.12.16 £24,776.94</p> <p>JC agreed to become a second signatory for the Trust's RBS account.</p> <p>The quiz night at the Red Roof raised £302.</p> <p>Elizabeth has had her six monthly review. Elizabeth's contract has been amended to show that her place of work is now here, in Glendale and we have arranged with the hall committee that Elizabeth can use the meeting room every Tuesday between 9am-4pm.</p> <p>KR to organize accounts to be sent to the accountants to enable them to prepare the draft accounts ready for the AGM</p>	KR
6.	<p><u>IT Project</u></p> <p>FUNDING</p> <p><u>The Allen Lane Foundation</u></p> <p>There are no reporting requirements until the end of the project, next December.</p> <p><u>The People's Health Trust</u></p> <p>We have reached the end of the (extended) funding period with the People's Health Trust and are now required to submit a final report before the remaining £612 will be released. The deadline for this is January 11<sup>th</sup>.</p> <p>EVENTS</p> <p><u>Children's Christmas Activities</u></p> <p>We held a very successful children's activity afternoon on Sunday 11 December at the Glendale Hall. All parents and children had a fantastic time. We have enough materials left over to do another event next Christmas. Massive thanks to Kevin, Nicki and my Maggie for their help at this event. This was attended by 15 children and 10 adults, excluding helpers.</p> <p><u>End of project celebration</u></p> <p>We held an end of project / Christmas celebration on Thursday 15 December. Attendance was fairly low but all who attended enjoyed some mulled wine and mince pies.</p>	

	<p><u>Annual Leave</u></p> <p>There were no sessions over the Christmas period as I have been on annual leave. Classes will start back on Weds 11/1/17.</p> <p>Finally, I'd like to take this opportunity to thank Kevin and Nickie for their continued help and support throughout the project!</p>	
7.	<p><u>LDO Report:</u></p> <p><u>Borrodale and Dun Colbost Broch</u></p> <p>There is a project working group meeting arranged for next Thursday 12 January, 7pm in the community hall.</p> <p>Builders are currently preparing quotes for the works required to enable the school house to be used as affordable housing and for the roof and the exterior of both the house and school to be made good. Funding for this to be secured through the SVDLF and Rural Housing Fund.</p> <p><u>Affordable Housing</u></p> <p>An open Day has been organized in conjunction with the Highland Small Communities Housing Trust for Saturday 21 January 1pm-4pm to gauge whether there is a desire for affordable housing within Glendale.</p> <p><u>Meanish Pier (Fish Farm)</u></p> <p>A project working group meeting has been arranged for next Friday 13 January, 7pm in the community hall.</p>	
8.	<p><u>Any Other Business:</u></p> <p>It was agreed that immediate priorities for the Trust need to be those which generate unrestricted funds for the lowest risk, funding and management input. DH and GC in the first instance to discuss and put some thoughts together on strategy.</p> <p>GC to work with EM on the Community Growth Plan.</p> <p>It was acknowledged that the Trust's priority should be raising funds to cover the Trust's running costs. Several ideas were discussed as to how to achieve this and further research was needed.</p> <p>DM on behalf of the community council raised concerns regarding the need for toilets within Glendale and asked whether the facilities at Borrodale School could be made available. The septic tank at the school would be unable to cope with this in its current condition.</p>	<p>DH/GC</p> <p>EM/GC</p> <p>EM</p>

	SP to update Companies House with the recent changes in the Board of Directors.	SP
9.	Next meeting is Thursday 16 <sup>th</sup> February at 6pm.	