

The Glendale Trust  
 SC 327627 Charity SCO 38741  
[www.theglendaletrust.org](http://www.theglendaletrust.org)

## Minutes of Directors Meeting

8 November 2016 – 7pm  
 Glendale Community Hall

Present: Kevin Stockley (KS), Karen Redfern (KR), Ian McLean (IM), Richard Powell (RP)

Also Present: LDO Elizabeth Macleod (EM), Catriona Canning (CC), Gareth Craft (GC), Maggie MacPhee (MM), Andrea Hauer (AH), Roger Hauer (RH), Sandra Powell (SP), Lynn Schweisfurth (via Skype) (LS)

NO.	SUBJECT	ACTION
1.	<u>Apologies:</u>  Dominic Houlder, Raymond Coughlin, John Cross	
2.	<u>Adoption of minutes:</u>  It was agreed to defer the adoption of the minutes of the meeting of the 5 July 2016 until the next meeting on the 29 November 2016 as there were not enough Directors present to approve and second the minutes from that meeting.	
3.	<u>Matters arising from the minutes:</u>  Matters arising from the minutes deferred to the next Board meeting on the 29.11.16, see above.	
4.	<u>Election of new directors:</u>  KS stressed that all Directors need to be on the electoral role and are signed up members of the Trust. KR to check the liability of Directors on the Trust. Interested Directors willing to sign up once this had been made clear.	KR
5.	<u>Election of Office Bearers:</u>  KS put forward that all office bearers should have support from other Directors; KS suggested that there should be a Chair, Vice Chair, Treasurer and Secretary and that both the Treasurer and Secretary should have additional help from at least one other person on the Board. KR to create job descriptions for the office bearers. KR to continue as Acting Secretary and Acting Treasurer until new Directors are on the Board and support found.	KR
6.	<u>Treasurers Report:</u>  KR is currently working through the cashbook preparing it for the end of year accounts (31.10.16). The balance in the bank at the end of year stands at an estimated £1,700 but this is to be confirmed. There are two invoices outstanding for hall hire costs at the Community Hall and the disputed EDF bills for Borrodale. Payments due in to the account: £12,822.99 from HIE plus an unclaimed further £3,088;	

	<p>£7,800 funds from the Allen Lane Foundation for the IT sessions (see IT Project Report).</p> <p>KR confirmed that the deficit figure in the 2015 accounts is a build up of the Trusts expenses to which there had been inadequate funding and that raising funds to cover these expenses and further annual running costs of the Trust is a priority. Current running costs of the Trust estimated to be around £2,000 a year but this is to be confirmed and a breakdown given.</p>	KR
7.	<p><u>LDO Report:</u></p> <p><b>EM: Meanish Pier:</b> Planning Permission granted to undertake work on the slipway and to install a pontoon. Also considering the possibility of utilising an area of Loch Pooltiel as an integrated multi-trophic aquaculture system.</p> <p><b>Borrodale:</b> EM confirmed that Jean Hamilton would not be charging for any further consultations on Borrodale. The survey report to be circulated once finalised.</p> <p>EM confirmed that the original estimated renovation costs for Borrodale School house were £135,000 and if the house was subsequently let as Affordable Housing it would generate £486 per month. An option is to lease the house as it is to the housing association so they are responsible for renovating and renting it or we sell it on as it is with a rural housing burden so that we get the option to buy it back if it is sold. KS to set up a sub committee to make a decision about what should happen to the school house.</p> <p>KR to find out what insurance is in place for the school and the house.</p> <p><b>Affordable Housing:</b> EM currently organising a letter of intent to be sent to the sellers to confirm that we are potentially interested in purchasing their land. It was stressed that this is dependent on whether we are able to identify a need for affordable housing within Glendale to ensure funds will be available. EM to organize this. EM also confirmed that there is a time limit involved with 5 months to stage funding and 2 months to make a decision.</p> <p><b>Glendale Market Celebration Fund:</b> £4,150 has been awarded. Ideas on the best way to use these funds to fundraise for the Trust to be considered.</p> <p><b>Notice Board:</b> Corrie has asked that the notice board be moved from her garden. EM has contacted the Community Council, as they share it with the Trust to see what can be done.</p> <p><b>Recycling Bins:</b> It was decided to leave the recycling bins at the school where they are for now as there is nowhere else that is available or convenient. EM has requested that they be emptied. It was questioned whether the Trust should be making a charge for this?</p>	<p>KS</p> <p>KR</p> <p>EM</p> <p>ALL</p> <p>EM</p> <p>EM</p>
8.	<p><u>IT Project Report:</u></p> <p><b>CC: Classes/Drop-In Sessions:</b> continuing to hold 2 sessions per week, Wednesday is less busy and focus is on one-to-one sessions. Home visits also being offered for one-to-one sessions. Thanks to Kevin and Nickie for their continued support.</p> <p><b>Dunvegan Primary School:</b> seeking funding to continue working with the Primary School/local children. Currently waiting for the new Head Teacher to be in place.</p>	

	<p><b>The Allen Lane Foundation</b> funding: an award of £7,800 to continue working with older adults, 2 sessions per week, Jan-Dec 2017.</p> <p><b>The People's Health Trust:</b> end of project report submitted with all desired outcomes completed within the timescale. Exceeded target number of beneficiaries (60) with 81 people having benefited. £985 remains unspent, a proposal has been submitted to continue using these funds on the project until the new funds available in Jan 2017.</p> <p>It was agreed that the IT Project is a great success with both adults and children within the community.</p>	
9.	<p><u>Publicity:</u></p> <p>It was agreed that we need to establish a Press/PR Plan and Comms Strategy. It was asked that ideas on this be brought to the next board meeting on the 29.11.16. To also focus on improving communications and the Trust's relationship with the community.</p>	ALL
10.	<p><u>Fundraising:</u></p> <p>KS asked that all Directors come to the Board meeting on the 29.11.16 with ideas of how we can raise more funds for the Trust. LS offered to help out with this once she has returned.</p>	ALL
11.	<p><u>Any Other Business:</u></p> <p><b>Contents of Borrodale School:</b> the contents are currently being damaged due to the damp in the school and house. It was agreed to give one more notice to the community that we will be selling or disposing of items that have not been claimed by the 29.11.16. EM to cover the communications regarding this including notices in the shop and on the notice board.</p> <p><b>Visiting Borrodale School and House:</b> a visit was arranged for 11am on the 15.11.16 to the school and house to assess the damage and contents and to consider a way forward.</p> <p><b>Projects:</b> GC proposed that we need to sit down as Directors and decide what our focus is going to be and on which projects, suggesting that we initially focus on low risk and revenue before we can think bigger and take on more risk. To be discussed further at our next meeting on the 29.11.16.</p>	EM
12.	<p><u>DATE OF NEXT MEETING:</u></p> <p>Tuesday 29 November 2016 at 7pm</p>	